



“Half an inch from the telephone to be heard clearly”

A LARGE business concern has circulated among its employees a pamphlet on telephone usage. It contains this suggestion:

“When you talk over the telephone your lips should be about half an inch from the mouthpiece.”

A valuable suggestion. When you speak clearly and distinctly over the telephone, directly into it instead of to the room at large, and with your lips about half an inch from the mouthpiece—you are doing three simple little things of fundamental importance.

*Speaking directly into your
telephone gets the best results*